



### **Assistance**

If you require any assistance, just ask! Committee members are here to ensure that you have an enjoyable stay and will do their best to assist you.

### **Companions**

We hope you enjoy the activities we have planned for you and suggest that you wear comfortable walking shoes and weather related dress. The meeting point for all tours is in the auditorium of the Grand Hotel.

### **Currency**

The currency in Iceland is the Icelandic KRONA (ISK). Your hotel should be able to change money, or direct you to the most conveniently located ATM or bank. Most places in Iceland also accept VISA and MASTERCARD debit/credit.

### **Delegates Seminar Proceedings**

The technical program can be downloaded from the ESASI web site, a hard copy of the program will also be provided in the delegate welcome pack. If time is available, questions will be permitted at the end of each presentation. If you wish to ask a question, then please raise your hand and a microphone will be brought to you.

### **Dress Code**

The dress for most of the social program activities is casual. We recommend "Smart Casual" (depending on the weather) for the Tuesday night (18 October) dinner, and Jacket & Tie or equivalent for the Welcome Reception on Monday night (17 October) and the Awards Banquet on Thursday night (20 October).

### **Emergencies**

The emergency telephone number within Iceland for Police, Ambulance, Fire Services, or Search and Rescue Teams is 112.

### **Meals**

For fully registered delegates, morning coffee/tea and lunch will be served outside the main conference room. For those staying at the Grand Hotel, breakfast is included in the special seminar hotel rate.

### **Name Badges**

Please keep your name badge with you at all times as it will be required for entry to all ISASI 2016 activities. It identifies you as a legitimate activity participant at the seminar and the companion program as well.

### **Post Office**

Icelandic postal stamps must be used on all mail posted in Iceland. Post Stamps can be purchased in the lobby at Grand Hotel and mailed from there.

### **Smoking**

Smoking is banned indoors in public places in Iceland. It is therefore banned inside the Grand Hotel, the conference center, restaurants, bars, shopping malls, etc. Smoking is permitted outside, unless otherwise stated.

### **Taxation**

In Iceland there are two Value added Tax (VAT) steps. Food, hotels, books and transports has 11% VAT. Most other things, such as when shopping for clothing's has 24% VAT. The price tag should include the VAT.

### **Tipping/Gratuity**

In Iceland, tipping is NOT customary.

## Social Program

Date	Activity	Location	Timing
Monday 17/10	Welcome Reception	Grand Hotel	18:00-20:30
Tuesday 18/10	Blue Lagoon	For bus pickup, details on registration (swimmers depart at 17:15) (non-swimmers depart at 18:15)	18:15-19:00
	Off-site dinner		19:30-22:00
Wednesday 19/10	Free evening		
Thursday 20/10	Awards Banquet	Grand Hotel	18:30-22:30
Friday 21/10	Golden circle tour	For bus pickup, details on registration	09:00-17:00



## Companion Program

### Tuesday 18 October - 09:00 - 16:30

The companion program starts with a **city tour of Reykjavik**. After a break for lunch, the tour will visit Whales of Iceland, the largest museum of its kind in Europe. Then the tour visits the Saga Museum to experience a close encounter with the most historical figures and major events in the Icelandic history.

### Wednesday 19 October - 09:00 - 16:30

#### Whale watching experience in the bay of Faxaflói, outside Reykjavik

Special suits will be available on board for your comfort and warmth, but we advise you to wear your warmest clothes including hats, scarves, gloves etc. as it can get very cold, even on the warmest days. Hot drinks and light refreshments will be available from the on-board café. If you are cold you can sit inside the boat, where you can watch the whales outside from large windows. Once back on dry land you will stop for lunch and an afternoon free for shopping or more sightseeing. For those who wish, the coach will take you back to the hotel.

### Friday 21 October - 09:00 - 17:00 - Optional Tour

The Optional Tour will take you on the **Golden Circle Tour** visiting some of Iceland's most stunning sights, starting with the Geysir geothermal area. The visit continues with Gullfoss (Golden Falls) waterfall. From there you will visit Fontana Wellness. A visit to the open air baths at Laugarvatn Fontana will also give you the opportunity to experience the ever changing Icelandic weather as the thermal baths can be enjoyed all year around. In fact, wintertime makes the visit to the thermal baths an even more memorable experience so be sure to bring your bathing suit. The bus will leave the hotel at 9:00 am. Lunch and snacks will be provided along the way.



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and

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welcome you to the

## 2016 ISASI Annual Seminar: "Every link is important"



## Practical Guide